

Southern African Institute for Industrial Engineering
Voluntary Association
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2023 SAIIE ANNUAL GENERAL MEETING MINUTES

Date: 18 April 2023
Location: Online
Time: 17:00
Doc Ref: Minutes AGM_20230418

1. Opening and welcome

Jacques Fauré opened the meeting and welcomed all SAIIE members to the online 2023 Annual General Meeting (*Annexure A*). He indicated that this is his last opportunity, as soon to be Past President, to reflect on our achievements of the past year.

2. Attendance, Apologies & Proxies

All present were registered electronically and names were captured in the attendance register. Apologies are noted on the attendance register. (*Annexure B*)

3. Minutes of the previous AGM

The minutes of the AGM held 21 April 2022 was approved by Liezl Smith and seconded by Schalk Claasen and Cobus Joubert.

4. Financial Reports

Jacques indicated that we will be reporting on our financial statements for the year ending 31 March 2022. Members should take note that with the approval of our new constitution our financial year will be adjusted in future to the calendar year to ensure that both are aligned. At the 2024 AGM we will then be reporting on the financial statements for the year ending 31 March 2023 as well as for the new adjusted financial year ending 31 December 2023.

The financial report ending 31 March 2022 as audited by Erasmus Steyn Inc (*Annexure C*) was presented by Tshidi Mndzebele (*Annexure A*).

Voting Members had to vote on the following resolutions (*Annexure D*):

4.1 Members to accept the financial statements as on 31 March 2022

20 x YES votes received of which 3 votes were disqualified as they are not voting members.

4.2 Members to appoint Erasmus Steyn Inc. Chartered Accountants and Auditors for the 2023 audit

18 x YES votes received of which 3 votes were disqualified as they are not voting members.

Questions:

Were the auditors appointed through an open bid?

JF indicated that quotations were received from a few providers and Erasmus Steyn Inc was selected. This is the second year that Erasmus Steyn Inc performs the audit. The Government Pillar is in the process of formalising a formal procurement policy. The King III report recommends appointing new auditors every three years. Erasmus Steyn will thus also perform the next audit.

Does SAIIE have a timeline in place for this process?

Not yet, but we hope to have it in place by the next AGM.



We are a vibrant, learned society, representing and promoting Industrial Engineering in Southern Africa

4.3 Members to accept a yearly membership fee increase for 2024, aligned to CPI

17 YES votes and 1 No vote were received of which 1 YES vote and 1 No vote was disqualified as they are not voting members.

Questions:

Looking at the decline of membership. Can the institute run on a CPI increase only?

JF confirmed that a CPI only increase will make it difficult, but our strategic direction is moving towards free membership, but we will then be reliant on an increase in Corporate Partner Members to fund the work.

How will we determine what the CPI is?

JF confirmed that we will look at an average CPI for the year.

It is proposed that the resolution be changed to:

Members to accept a yearly membership fee increase for 2024 according to an average CPI for the year.

5. Appointment of Auditors

Erasmus Steyn Inc. were approved as auditors for a third term as per resolution #4.2.

6. President's Report

The 2022/203 President's Report was then presented by Jacques Fauré (*Annexure A*).

7. President's Award

The President's Award was awarded to Prince Mkosana for pursuit of excellence in various endeavours to the advancement of SAIEE.

In closing Jacques indicated that it was an honour and privilege to serve the members, the discipline and the Institute. He thanked the members, current Councillors and past Councillors for trusting him to serve in various activities and events. He introduced the new president, Teresa Hattingh, who was voted in at a Special Council Meeting held before the AGM.

8. Inaugural Speech: New SAIEE President

Teresa Hattingh presented her inaugural speech (*Annexure E*).

9. Announcement of Council Members

Teresa introduced the SAIEE Council for 2023/2024 and they are as follows:

Teresa Hattingh – President
Prince Mkosana – 1st Vice President
Jacques Fauré – Immediate Past President
Corné Schutte
Dieter Hartmann
Freddy Tshikala
Imke de Kock
Nwabisa Ntiyane
Nomsa Spaumer
Ninett Hesse

Previously Co-Opted Council Members who are now proposed to serve as full Council Members:

Tshidi Mndzebele
Kgabo Mokgohloa

New nominations to serve on Council received and who are proposed to serve as full Council Members:

Eward Rukobo
Jean van Laar
Tshavhuyo Sesane

Administrator:

Lynette Pieterse

Voting members had to vote on the following resolution (*Annexure D*):

9.1 Members to accept all proposed Council Members for 2023/2024

19 YES votes received of which 4 votes were disqualified as they are not voting members.

Teresa Hattingh thanked the Council Members who dedicate their time and wisdom to move SAIIE forward.

10. Closure of Meeting

Teresa reminded the Members of the following upcoming events:

- The ongoing webinars
- ISEM2023 – SAIIE is partnering with INCOSE and GSTM for this year's annual conference
- SAIIE Awards – Members are asked to not only attend this prestigious Award Ceremony, but also to submit nominations when the Call for Nominations goes out

She closed the Annual General Meeting formally and thanked every member for attending as well as their contribution and invited all to stay online and connect with each other informally.

Minutes Approval:

President (SAIIE)

Date